



## **Position Title:** E-Learning Support Co-op

### **Position Type**

Part-Time

### **Work Authorization**

U.S. Citizen or U.S. National, Permanent U.S. Resident

### **Description**

This position will be responsible for participating in creation, revision, and testing of e-learning training for external client setups, as well as internal training programs. The eLearning Support Co-op works together with the Training and Implementation teams in delivering eLearning content, leveraging e-learning authoring tools to create and revise content. This position will be more heavily focused on external client trainings, with internal training programs being a secondary function. On the job training will be provided for all functions necessary for this role, which includes learning the necessary functions of authoring tools and our in-house software.

#### **Position Summary (eLearning Design):**

- Creates/Revises e-learning using Articulate Storyline Software
- Maintains e-learning content using Articulate Storyline Software
- Works with project team to design and develop SCORM compliant e-learning
- Develops scripts for e-learning training, as applicable
- Tests e-learning files for accuracy and recording completion prior to project completion

### **Location**

Orlando, Florida

### **Desired Major(s)**

Working towards Bachelor's Degree in Related Field

### **Salary Level / Compensation Type**

\$13.00/hr

### **How To Apply**

Email your resume (PDF or Word Document) to [Recruitment@ceifx.com](mailto:Recruitment@ceifx.com)

