



## **Position Title:** Operations Associate

### **Position Type**

Full Time

### **Work Authorization**

U.S Citizen or U.S. National, Permanent U.S. Resident

### **Description**

The main function of an Operations Associate is to provide exceptional customer service to our wholesale, bank, and retail clients. Operations Associates assist customers with questions, complaints, orders, returns and various other customer support related functions. Customer support is provided via phone and email.

Qualifications:

- Applicant must administrative skills.
- Should have great attention to detail and be organized.
- Ability to manage time effectively and prioritize tasks.
- Able to multitask and work in fast paced environment.

### **Location**

Miami, FL

### **Desired Major(s)**

Business Degree (Preferred)

### **Salary Level / Compensation Type**

\$18.50 (depending on experience)/hourly

### **How To Apply**

Email your resume (PDF or Word Document) to [Recruitment@cxifx.com](mailto:Recruitment@cxifx.com)

